

# Oregon Air National Guard



**OREGON MILITARY DEPARTMENT**  
NGOR-AC/AGR  
P. O. Box 14350  
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:  
[142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil)

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:  
<http://www.142fw.ang.af.mil/Resources/Careers/>

## NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

**ANNOUNCEMENT NUMBER: AF21-624** **OPEN DATE:** 22 September 2021 **CLOSING DATE:** 21 November 2021

UNIT/LOCATION:

**173D MAINTENANCE SQUADRON**  
**173RD FIGHTER WING, KLAMATH FALLS, OREGON**

POSITION:

**MUNITIONS OPERATIONS NCOIC**  
**Fenced AGR Resource**  
(Vacancy and grade contingent on resource availability)

**POSITION GRADE: SSGT**

PD #: D0325

MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: SSGT\*  
MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: SRA

GRADE/SERIES:

WG-6641-10

**NOTES:**

-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS

UMD Position #:

09540600J

- PROJECTED START DATE: **TBD**

**POSITION AFSC: 2W051\*\***

**\*\*This is not a cross-training-opportunity; must have at least a 5 skill-level**

**WHO MAY APPLY FOR THIS POSITION:**

THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD  
AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

**AREAS OF CONSIDERATION:**

FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD

SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD

THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

**FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:**

SECTION/SHOP SUPERVISOR: SMSGT STEVEN BELL 541-885-6469 / DSN 830-6469

HR LIAISON: SMSGT SHANE RABBIOSI/MRS. McMACKIN, 541-885-6580 / DSN 830-6580

**APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.**

**\*\*\*\*\* PLEASE READ THIS ANNOUNCEMENT COMPLETELY \*\*\*\*\***

## DESCRIPTION OF DUTIES

- (1) Missile Maintenance: Maintains and repairs assigned missiles. Conducts operational tests using special purpose test equipment and precision measurement devices. Analyzes varying forms of data from different sources of test equipment and isolates system component malfunctions by visual observation or use of electronic, pneumatic, and pneudraulic test equipment. Interprets wiring diagrams, evaluates and analyzes equipment specifications and other technical documents. Disassembles missiles and determines the nature and extent of component and parts repair required. Removes and replaces defective major components, connecting appropriate cables to insure continued operating capability of missiles and guidance and control systems. Ships defective components to depot for repair. If unserviceable, prepares discrepancy reports as required or locally dispose of inert or explosive items when authorized. Assembles and disassembles missiles into major components and performs scheduled/unscheduled, in use and in storage inspections. Inspects parts and subassemblies for damage, rust, corrosion, cracks, acceptable tolerances, and Time Compliance Technical Orders (TCTOs) of components. Conducts periodic corrosion control inspections.
- (2) Missile Test Equipment: Operates, repairs, maintains and calibrates missile test equipment. Performs system analysis of mechanical, electrical, electronic, pneumatic and pneudraulic test equipment under actual or simulated conditions to determine operational status. Conducts a variety of tests to troubleshoot and isolate malfunctions. Accomplishes alignment, repair, overhaul modification and calibration of assemblies and subassemblies of equipment such as oscilloscopes, frequency signal generators, frequency counters, milliwatt potentiometers and other assigned measuring equipment used in troubleshooting, repairing and calibrating of test and checkout equipment. Combines data from all sources of test equipment to determine the root system malfunction.
- (3) Munitions Storage: Receives, assembles, issues, identifies, inspects and stores conventional aerospace munitions such as bombs, ammunition, starter cartridges, flares, egress munitions, etc. Unpacks, identifies, sorts, and judges the physical condition of received munitions. Compares the material identification markings and obvious physical characteristics against shipping documents. Checks munition shipping documents for completion and accuracy and corrects documentation as needed. Determines proper storage and safety requirements as to quantity distance, compatibility, pilferability, and applicable stacking of piling regulations. Uses forklifts and special handling and lifting equipment peculiar to munitions operations. Conducts periodic inventories, and rotates munitions in storage based on shelf life, priority issue, etc.
- (4) Munitions Supply (FK): Operates Combat Ammunition System (CAS B) in accordance with applicable regulations and manuals. Maintains document files and accountable records. Manages the excess serviceable/unserviceable munitions program. Coordinates scheduling of complete, sample and special munitions inventories. Monitors and maintains munitions related report cycle, repairable processing, and bench stock activities. Provides detailed account management training to custodians and alternates. Monitors stock levels to insure adequate munitions are on hand to support mission requirements, War Reserve Material (WRM), and wartime consumable distribution objects (WCDO). Performs material control functions for FK items. Accomplishes requisition actions and maintains due-in, due-out and status files. Responsible for maintaining and physical security of manual and automated document control records (DD Form 1348-1 and CAS products). Acts as Awaiting Parts (AWP) Monitor for munitions items. Submits technical order changes to correct defective equipment or to improve existing procedures. Prepares ammunition disposition reports and other correspondence on excess usable and unserviceable munitions items to the appropriate disposition
- (5) authority accountable. Determines the status of munitions which have been restricted or suspended from use. Provides immediate oral and written notice to all users of the affected items.
- (6) Inspects, maintains, repairs, and reconditions conventional munitions, containers, and munitions maintenance handling equipment (MMHE). Performs periodic, special, pre-use and returned munitions inspections. Inspect munitions and subassemblies for evidence or exudation, corrosion, rust, dents, burrs, scratches, cracks, broken or bent parts and check components for TCTOs. Removes dirt, rust and corrosion from metal parts with components and solvents, to include use of special tools, portable powered sanders and sand blasters. Uses lubricants and preservatives, applies metal finishes or paints munition items using conventional brushes and paint spray equipment. Paints and stencils munitions as required.
- (7) Links and repositions ammunition by operating electrical or manual machines and inspecting for defects such as short or long rounds, corrosion and dented cases, and removes unserviceable rounds. Prepares bombs for loading by adjusting or installing fuzes, boosters, delay elements and signal devices. Adjusts, inserts and removes cartridges and squibs from explosive components. Works with and installs laser, infrared, and electro-optical guidance and control systems with explosive items. Installs fin and fuze control wiring as required for operation. Performs safety and electrical continuity inspections on electrically actuated explosives and propellants. Tags munitions for quantity, serviceability, and identification. Loads munitions onto trailers and delivers to aircraft loading areas or other maintenance shops. May be required to preload missiles on launchers.
- (8) Performs duties in compliance with established safety, security, and housekeeping regulations. Coordinates with various base activities concerning missile security, handling, and utilization.
- (9) As required, serves as OJT trainer giving instructions and explaining proper munitions handling methods and procedures. Trains assigned drill status guard members in FK procedures.
- (10) Prepares for and participates in ORI, IG and UE inspections, as well as command support exercises. May be required to perform additional duties such as structural fire fighting, aircraft fire/crash/rescue duty, security guard, snow removal, munitions loading and handling, heavy equipment operator, maintenance of facility and equipment, or serve on a natural disasters or civil emergencies team.
- (11) Performs other duties as assigned.

**APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.**

**\*\*\*\*\* PLEASE READ THIS ANNOUNCEMENT COMPLETELY \*\*\*\*\***

## ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must hold required AFSC or be eligible for retraining (if applicable) and meet all eligibility criteria in AFECDA/AFOD

## ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial AGR tours in Oregon will not exceed 3 years; follow-on tours will be from 1 to 6 years, per ANGI 36-101 and ORANG force management policy
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position; by submitting a resume or application for this position, you authorize this agency to accomplish this background check.

## APPLICATION INSTRUCTIONS

**APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.**  
**\*\*\*\*\* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED \*\*\*\*\***

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

### ***Current AGR members and those who wish to become an AGR must submit the following:***

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **Form Version Dated 11 November 2013**
  - Announcement number and position title must be annotated on the form
  - Download the current form version from;  
<https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
- Current Report of Individual Personnel (RIP). ***Documents must show your ASVAB scores.***
  - RIP can be obtained from the virtual MPF (vMPF)
  - Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing Fitness Tracker report from the myFSS application: <https://myfss.us.af.mil/USAFCommunity/s/>

### ***ORANG - Air Technicians interested in converting to AGR status:***

- Selection for the advertised position does not constitute acceptance into the AGR program.
- **Indicate in your email your intent to convert to an AGR, if selected.**
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131, "Limitation on Change of Status between the Technician and AGR Career Programs"**, to ensure compliance.  
<http://www.142fw.ang.af.mil/Resources/Fact-Sheets/Display/Article/438152/air-national-guard-job-opportunities/>
- The Adjutant General is the final approving authority.

### ***ORANG - Air Technicians wishing to remain in Air Technician status:***

If you are a Technician applying to this PVA and choose to remain a Technician, you will need to submit the same above application documents **AND a Résumé** to the AGR mailbox.

### ***READ THIS SECTION COMPLETELY!!***

#### ***IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION***

- AGR Service in the Oregon Air National Guard is governed by applicable AFI, ANGI, Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or **DIGITALLY SIGN**

**APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.**

**\*\*\*\*\* PLEASE READ THIS ANNOUNCEMENT COMPLETELY \*\*\*\*\***

- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9, 10 & 17)
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF21-624 - Doe). Do NOT use the portfolio feature. Documents that cannot be combined due to digital signatures should be attached separately following the same naming convention ("AF21-624 – Doe – 1")**
- Limit file size to less than 5MB
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until the announcement closing date

Email applications to [142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil) (preferred method). Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line. (example: AF21-624 Doe) Encrypted email may be sent to this address.

Applications can also be mailed to:

The Oregon Military Department  
NGOR-AC / AGR - Air  
P.O. Box 14350; Salem, Oregon 97309-5047

**All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.**

*THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER  
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

**APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.  
\*\*\*\*\* PLEASE READ THIS ANNOUNCEMENT COMPLETELY \*\*\*\*\***