

# Oregon Air National Guard



OREGON MILITARY DEPARTMENT  
NGOR-AC/AGR  
P. O. Box 14350  
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:  
[usaf.or.142-fw.mbx.jfhq-or-ac-agr@mail.mil](mailto:usaf.or.142-fw.mbx.jfhq-or-ac-agr@mail.mil)

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:  
<http://www.142fw.ang.af.mil/Resources/Careers/>

## NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: **AF20-606 Mod 1**      OPEN DATE: 23 September 2020      CLOSING DATE: 30 October 2020

UNIT/LOCATION:

**173D FIGHTER WING**

**173RD FIGHTER WING, KLAMATH FALLS, OREGON**

POSITION:

**SECURITY SPECIALIST (GSSO)**

(Vacancy and grade contingent on resource availability)

**POSITION GRADE: MSGT**

PD #: D1940      MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: MSgt

GRADE/SERIES:      MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: TSgt

GS-0080-11

**NOTES:**

UMD Position #: 0825845

- PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS
- \* PROMOTION TO THE GRADES OF O-4, O-5, O-6, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE
- \*\* HIRING AT THE MAX MILITARY RANK IS CONTINGENT ON CONTROLLED GRADE AVAILABILITY
- PROJECTED START DATE: **TBD**

**POSITION AFSC: 3P071\*\***

**\*\*This is NOT a cross-training-opportunity, and is open for members holding a minimum of a 7-Skill Level in one of the following AFSCs: 1C371, 1N071, 2AX7X or 3P071**  
The position AFSC will be changed to match the successful applicant.

**\*\*Applicants must have a current Secret Clearance and the ability to obtain TS/SCI Clearance, if selected\*\***

**WHO MAY APPLY FOR THIS POSITION:**

THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

**AREAS OF CONSIDERATION:**

FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD

SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD

THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

**FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:**

SECTION/SHOP SUPERVISOR: MR. TROY LUKENS 541-885-6353 / DSN 830-6353

HR LIASON : SMSGT SHANE RABBIOSI/MRS. McMACKIN, 541-885-6580, DSN 830-6580

**APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.**

**\*\*\*\*\* PLEASE READ THIS ANNOUNCEMENT COMPLETELY \*\*\*\*\***

## DESCRIPTION OF DUTIES

Supports, staffs, and manages the MSIP information security program, personnel security program, physical security program, and provides contractor and information systems support.

- The work involves resolving a variety of security issues, questions and situations such as investigating security breaches and recommending solutions to preclude a recurrence, recommending systems for protecting information in new facilities or missions, and advising managers, operating officials, and/or contractors of established security criteria, methods, techniques and procedures.
- Advises Program Manager of potential security pitfalls for upcoming deployments/TDYs and visiting units.
- When required, acts as security liaison for site survey teams.
- Deploys on 173FW deployments; sets up and manages the security footprint at off-station locations. Assist in developing security protocol with program managers for all off-station operations.
- Maintains TOP SECRET Control Accounts and strict accountability of all accountable material.
- Manages daily operation of security systems in classified facilities.
- Works directly with contractors to facilitate upgrades to classified areas and systems.
- Assist initial and annual training for 150+ personnel with classified system access.
- Ensure strict adherence to all applicable guidance and develop additional guidance as required.
- When required, establish and oversee a classified material control program.
- When required, conduct an annual inventory of accountable classified material.
- Establish and oversee a visitor control program.
- Monitor reproduction and/or duplication and destruction capability of classified information.
- Ensure adherence to special communications capabilities within the facility.
- Establish and oversee specialized procedures for transportation of classified material.
- Member's skills and abilities in efficiently performing the duties of this position will have a significant impact on the effectiveness of the 173FW in performing its mission in a timely and proficient manner.

### Additional Qualifications:

- A working knowledge of concepts, procedures, and practices with various program security disciplines (personnel, physical, information systems, industrial, OPSEC and COMSEC). Familiar understanding of a range of collateral, Advanced Programs (AP), and SCI security principles, concepts and methodologies to review independently analyze and resolve security problems.
- Ability to develop guidance for applying security policy, procedures, techniques, and methods to a variety of work situations to enforce security controls. Have an understanding of security program relationships and a working knowledge of information, personnel, physical, computer, and industrial security to effectively manage the Multi-Stage Improvement Program (MSIP) Security program and/or coordination with other specialized security programs.
- Familiar with methods of performing such duties as conducting reviews, collecting and analyzing information, and skill in weighing the impact of variables; such as critical personnel qualifications, variations in building construction characteristics, access and entry restrictions, equipment availability, and other issues that influence the course of actions taken in performing day-to-day operations.
- Working knowledge of security administrative procedures associated with classified material up to and including TOP SECRET/SAR/SCI.
- Knowledge of security classification methods, concepts, and eligibility for access to classified or sensitive information.
- Ability to review plans for proposed or new projects, organizations and/or missions to assure the presence of adequate planning for information security and other controls.
- Member must hold a current/adjudicated SECRET security clearance with a security investigation closeout date not older than SIX years. A periodic review investigation initiated before the anniversary of the six year investigation date is also acceptable. A member must maintain a TOP SECRET Clearance with SCI eligibility.
- Performs other duties as assigned.

## ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining (if applicable) and meet all eligibility criteria in AFECD/AFOCD

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## ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.
- If your ASVAB score does not meet the minimum required IAW AFECD Attachment 4, contact your servicing MPF. You have the option to retake the test.
  - You must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position.
  - By submitting a resume or application for this position, you authorize this agency to accomplish the check.

## APPLICATION INSTRUCTIONS

**APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.**  
**\*\*\*\*\* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED \*\*\*\*\***

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

### **Current AGR members and those who wish to become an AGR must submit the following:**

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **Form Version Dated 11 November 2013**
  - Announcement number and position title must be annotated on the form
  - Download the current form version from;  
<https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
  - Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
  - RIP can be obtained from the virtual MPF (vMPF)
  - Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing physical fitness assessment. (from AF Portal, <https://www.my.af.mil/>)
- IF you are wishing to Cross-Train, an AF Form 422 within 5 years, validated within 12 months, is required**

### **ORANG - Air Technicians interested in converting to AGR status:**

- Selection for the advertised position does not constitute acceptance into the AGR program.
- **Indicate in your email your intent to convert to an AGR, if selected.**
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131, "Limitation on Change of Status between the Technician and AGR Career Programs"**, to ensure compliance.  
<http://www.142fw.ang.af.mil/Resources/Fact-Sheets/Display/Article/438152/air-national-guard-job-opportunities/>
- The Adjutant General is the final approving authority.

### **ORANG - Air Technicians wishing to remain in Air Technician status:**

If you are a Technician applying to this PVA and choose to remain a Technician, you will need to submit the same above application documents AND a resume to the AGR mailbox.

### **READ THIS SECTION COMPLETELY!!**

#### **IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION**

- AGR Service in the Oregon Air National Guard is governed by applicable AFI, ANGI, Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9 & 10)
- A current passing Fit Test will suffice for a "YES" response to question 17
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF20-5XX - Doe). Do NOT use the portfolio feature.**
- Limit file size to less than 3MB (1MB or less is ideal)

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- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until the announcement closing date

Email applications to [usaf.or.142-fw.mbx.ifhq-or-ac-agr@mail.mil](mailto:usaf.or.142-fw.mbx.ifhq-or-ac-agr@mail.mil) (preferred method). Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line. (example: AF20-5XX Doe) Encrypted email may be sent to this address.

**Due to the email migration issues, please call 503-584-2229/2226 or DSN 355-2229/2226 to confirm your application has been received.**

Applications can also be mailed to:

The Oregon Military Department  
NGOR-AC / AGR - Air  
P.O. Box 14350; Salem, Oregon 97309-5047

**All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.**

*THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER  
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

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