

Oregon Air National Guard



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS-OR-AC/AGR
P. O. Box 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
usaf.or.142-fw.mbx.jfhq-or-ac-agr@mail.mil

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
<http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866>

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF15-553	OPEN DATE: 1 Sep 2015	CLOSING DATE: 15 Oct 2015
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UNIT/LOCATION:

**173^D OPERATIONS SUPPORT SQ.
173^D FIGHTER WING, KLAMATH FALLS, OREGON**

POSITION:

**AEROSPACE CONTROL AND WARNING SYSTEMS
Air Traffic Control Specialist - Weapons Director**

PD #: D16910 **MAX MILITARY RANK AT TIME OF HIRE:** TSGT / E-6
MIN MILITARY RANK AT TIME OF HIRE: N/A

GRADE/SERIES:
GS-2152-11

NOTES:

-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS
-PROMOTION TO THE GRADES OF O-4, O-5, O-6, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE
-PROJECTED START DATE: **TBD / NET 1 Nov 2015**

UMD Position #: 0702757

POSITION AFSC: 1C571D**

****Applicant must possess 5 Skill-Level in the 1C5x1 AFSC to qualify****

This is not a cross-training opportunity

selected member is required to pass a flight physical for this position

MINIMUM ASVAB SCORE REQUIRED: Gen = 55

*For additional information about ASVAB scores,
reference the "Additional Information" section in this announcement*

WHO MAY APPLY FOR THIS POSITION:

THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND
THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

AREAS OF CONSIDERATION:

FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD

SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD

THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

SHOP/SECTION POC: CAPT BENJAMIN LEBKOWSKY, 541-885-6237, DSN-830-6237

UNIT HR LIAISON: MSGT MEGHAN McMACKIN, 541-885-6580, DSN-830-6580

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* PLEASE READ THIS ANNOUNCEMENT COMPLETELY *******

DESCRIPTION OF DUTIES

This position is located at an Air National Guard (ANG) Air Control Squadron (ACS). The primary purpose of this position is to perform duties as a Theater Air Control System (TACS) Weapons Controller Instructor on a diverse and complex range of operations. The position provides instruction in one or more of the following positions: Weapons Director (WD), Air Weapons Officer (AWO), Senior Director (SD), Air Surveillance Officer (ASO), or Mission Crew Commander (MCC). Administers, schedules, and conducts training to develop, upgrade, and evaluate the skills of assigned personnel. This position requires paramount knowledge of Air Battle Management techniques and procedures and must possess and maintain the appropriate Weapons Controller qualifications and performs duties as a Weapons Controller.

(1) Serves as a Weapons Controller Instructor. Determines appropriate training requirements by analyzing unit training objectives, missions, combat readiness reports, evaluation reports and directives. Utilizes Air Combat Command (ACC) instructional standards and develops local instructional standards, training plans, lesson plans, tests, and other training materials. Selects instructional media which best supports training objectives. Establishes, develops, validates and maintains unit computer systems training programs. Evaluates student academic and positional performance. Counsels students, evaluates student potential, makes determinations on readiness for evaluation, and recommends military reclassification actions, as appropriate. Provides remedial training and develops non-traditional instructional techniques to facilitate WD/AWO/SD/ASO/MCC progress. Evaluates training program effectiveness. Performs task analysis, and student load factor analysis in support of the training program and participates in cost analysis of the program. Leads or participates in process improvement teams to recommend improvements to instructional methods or processes of the training program. Schedules and conducts training for squadron instructors and examiners on instructional methodology, student assessment and training techniques to develop instructor proficiency. Evaluates contracted courseware and recommends course changes to improve training effectiveness.

(2) Serves as mission crewmember in one or more of the Weapons Controller positions as appropriate. Participates in aircrew and/or crewmember pre-mission coordination briefings to relay appropriate aircrew information to crewmembers prior to executing mission and to ensure complete understanding of air plan operations. Analyzes the Operational Tasking for Link Operations (OPTASKLINK), Operational Orders (OPORD), Exercise Orders (EXORD), Airspace Coordination Orders (ACO), Air Missile Defense Plan (AMDP), Communications Plan (COMPLAN), Tactical Operational Data (TACOPDAT), Special Instructions (SPINS), and Air Tasking Orders (ATO), extracts pertinent information, and incorporates data into mission database. Provides radar control of assigned aircraft in the Area of Responsibility (AOR). Locates, identifies, and tracks aircraft assigned for control. Provides range of weapons control, i.e., close, tactical, broadcast, autonomous, and advisory control in highly complicated environments during air-to-air, air-to-ground, air refueling, and search and rescue missions. Assesses the capability of hostile forces and directs friendly counter forces accordingly. Pairs weapon systems against threat aircraft in accordance with the rules of engagement outlined in the SPINS or as directed. Provides navigational assistance, airspace coordination and flow of air traffic control management to ensure safety of flight requirements for all participants. Ensures safe and expeditious transfer of aircraft between Military Radar Units (MRU) and external control agencies i.e. Federal Aviation Administration (FAA) and other Command and Control (C2) agencies. Coordinates with external agencies to ensure correct execution of airspace control orders and FAA regulations and letters of agreement. Assesses and adjusts sensor and weapon system performance in support of mission execution. Notifies senior staff and/or Battle Staff of any suspected emergency situation or event and ensures emergency action procedures are accomplished during in-flight and ground emergencies. Implements techniques to counter the effectiveness of sensor and communications jamming.

(3) As required, and if qualifications are met, serves in one or more of three Air Battle Manager positions which are Senior Director, Air Surveillance Officer, and/or Mission Crew Commander.

a.) Serves in the specialty of the Senior Director. Manages weapons teams, comprised of WD and/or AWO crewmembers during training and operational missions. Coordinates WD and AWO mission assignments and participation in pre-mission coordination briefings to ensure complete understanding of air plan operations. Supervises the identification, tracking and control of all assigned aircraft in the Area of Responsibility (AOR) to ensure safe and expeditious transfer of aircraft between AWO/WD and external control agencies i.e. Federal Aviation Administration (FAA) and other C2 agencies. Directs the pairing of weapon systems against hostile targets.

b.) Serves in the specialty of the Mission Crew Commander. Manages the air battle during training, exercise and operational scenarios. Supervises the preparation and execution of the ACS weapon system for each mission. Responsible for mission planning, mission crew specialized planning, mission crew briefings, and mission execution. Coordinates mission plans with flight crews and other external agencies. Monitors the on-duty mission crew capabilities and Combat Mission Ready (CMR) status. Manages the SD and ASO to ensure effective execution of weapons and surveillance functions in support of the mission. Authorizes database loads, data base changes and weapon systems configuration changes. Selects, interprets, and analyzes appropriate situation displays to monitor air situation. Assesses and adjusts sensor and weapon system performance in support of mission execution. Plans and directs mission crew emergency actions and responses.

c.) Serves as mission crewmember in the specialty of the Air Surveillance Officer. Manages various air surveillance and data management specialty crewmembers during training and operational missions. Oversees the establishment and management of high-speed digital data networks that integrate various sensor inputs enabling the Aerospace Operation

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Center (AOC) and other C2 agencies to interact in a near real-time Common Operational Picture (COP). The ASO may be tasked to perform the duties of the Regional or Joint Interface Coordination Officer (RICO/JICO) planning and directing the data-links in a regional area or for the entire theater.

(4) Serves as unit standardization/evaluation evaluator to ensure Combat Mission Readiness (CMR) of crewmembers. Performs analysis and evaluates crew positions as applicable to determine degree of proficiency and adherence to crew procedures and crew coordination requirements. Conducts scheduled and unscheduled positional, written, objectivity, and supplemental evaluations/examinations. Instructs, verifies and certifies the qualifications of individuals nominated for Standardization Evaluation Examines (SEE) upgrade. Subsequent to crew operations, conducts debriefing and prepares report.

(5) As required, employee performs some limited supervisory functions over subordinate staff through the planning, assignment, and review of work; granting of leave; providing recommendations on training requirements, performance standards, and ratings; and effecting minor disciplinary actions such as warnings and reprimands.

(6) Performs other duties as assigned.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining and meet all eligibility criteria in AFECDA/AFODD

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.
- If your ASVAB score does not meet the minimum required IAW AFMAN 36-2108 Attachment 39, contact your servicing MPF. You have the option to retake the test.
 - You must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position.
 - By submitting a resume or application for this position, you authorize this agency to accomplish the check.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED *******

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **dated 11 November 2013**
 - Announcement number and position title must be annotated on the form
 - Download the current form version from: http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
- Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
 - RIP can be obtained from the servicing Force Support Squadron (FSS)
 - In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)
 - Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing physical fitness assessment. (from AF Portal, <https://www.my.af.mil/>)

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- AF Form 422, Physical Profile Serial Report (CURRENT within 12 months)
- DD Form 369, Police Record Check (attached), (Leave block 10 blank)

ORANG - Air Technicians interested in converting to AGR status:

- Selection for the advertised position does not constitute acceptance into the AGR program.
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131**, "Limitation on Change of Status Between the Technician and AGR Career Programs", to ensure compliance. (<http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866>)
- The Adjutant General is the final approving authority.

Current Technicians who wish to remain in Technician status must submit the following:

- Detailed Resume
- And a Copy of current passing physical fitness assessment
- And a list of references

TECHNICIAN APPLICATIONS WILL BE EVALUATED ON THE FOLLOWING EXPERIENCE:

General Experience – Your resume must describe your experience which directly relates to the position being advertised and must be substantiated with your months of experience under your job history.

Specialized Experience for Technicians –

- Within your resume identify how you have gained specialized experience for this position
- Applicants applying at the **GS-11** level must have **36 months** experience in positions which demonstrate the required Specialized Experience

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- AGR Service in the Oregon is governed by **applicable AFI, ANGI and Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)**
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- Include the announcement number and position title on your application
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9 & 10)
- A current passing Fit Test will suffice for a "YES" response to question 17
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **Complete application packet should be in a single PDF format document**
- **Limit file size to less than 3MB (1MB or less is ideal)**
- You may paper clip your application, **Do not** staple, bind, tab, or use document protectors
- Submit only single sided copies of all application documents submitted
- Do not fax applications
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until 1630 of the announcement closing date

E-MAIL APPLICATIONS TO: usaf.or.142-fw.mbx.jfhq-or-ac-agr@mail.mil (preferred method)

**Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line.
(example: AF15-5xx – Doe)**

Encrypted email may be sent to the address listed above

Secure File Upload may be done at **AMRDEC SAFE:** <https://safe.amrdec.army.mil/safe>
(Reference AMRDEC SAFE Guide online, **Do Not** send encrypted email via AMRDEC)

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Applications can also be mailed to:

The Oregon Military Department
JFHQ-OR-AC / AGR
P.O. Box 14350 / 1776 Militia Way
Salem, Oregon 97309-5047

All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.

*THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

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