# Oregon Air National Guard

**OREGON MILITARY DEPARTMENT**
JOINT FORCE HEADQUARTERS-OR-AC/AGR
P. O. BOX 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
JFHQORAC.AGR.OMB@ANG.AF.MIL

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866

## STATEWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

| ***ANNOUNCEMENT NUMBER:*** AF15-523 | ***OPEN DATE:*** 13 Mar 2015 | ***CLOSING DATE:*** 2 Apr 2015 |
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*UNIT/LOCATION:*

**173D OPERATIONS GROUP**
**173D FW, KLAMATH FALLS, OREGON**

*POSITION:*

**INTELLIGENCE OPERATIONS SUPERINTENDENT**
**(Fusion Analysis)**

(Vacancy and grade contingent on resource availability)

*PD #: D16600*

*GRADE/SERIES:* *GS-0132-11*

UMD Position #: 0954301

*MAX MILITARY RANK AT TIME OF HIRE:* **SMSGT / E-8**
*MIN MILITARY RANK AT TIME OF HIRE:* **MSGT / E-7** *(if Applicable)*

***NOTES:***
*-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS*
*-PROMOTION TO THE GRADES OF O-4, O-5, O-6, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE*
*-PROJECTED START DATE:* ***TBD / NET 1 AUG 2015***

**POSITION AFSC: 1N490****

****Applicant must possess 7 Skill-Level in 1N4xx AFSC's to qualify****

**This is not a cross-training opportunity**

**MINIMUM ASVAB SCORE REQUIRED:** Gen = 62

*For additional information about ASVAB scores, reference the "Additional Information" section in this announcement.*

**WHO MAY APPLY FOR THIS POSITION:**
THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD

**AREAS OF CONSIDERATION:**
FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD
SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD

**FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:**
SHOP/SECTION POC: MAJ WILLIAM WILKINSON, 541-885-6696, DSN-830-6696
UNIT HR LIAISON: MSGT MEGHAN MCMACKIN, 541-885-6580, DSN-830-6580

***APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.***
******** PLEASE READ THIS ANNOUNCEMENT COMPLETELY ********

# DESCRIPTION OF DUTIES

This position is located in the Intelligence function of the Operations Group at an Air National Guard (ANG) flying unit. The primary purpose of the position is to perform specialized duties and to train assigned military unit members in the duties and functions associated with operational intelligence. Provides detailed intelligence analysis for mission planning, aircrew briefings and debriefings. Trainer and task certifier for intelligence systems, order of battle maintenance, mission planning, threat analysis, and GI&S support. In addition, the incumbent performs complex intelligence analysis of all pertinent threat weapons systems and geopolitical conditions that could impact the unit's mission success. This position requires a comprehensive working knowledge of intelligence support operations, procedures, and practices.

b. DUTIES AND RESPONSIBILITIES:

(1) Assists the Senior Intelligence Officer in assuring the Intelligence function maintains a capability to provide timely and accurate operational intelligence support and fully trained intelligence personnel during peacetime and contingency operations. Coordinates with the Gaining Command on operational intelligence elements needed to carry out coordination and liaison with counterparts and colleagues in such other major command intelligence organizations as Air Combat Command (ACC) and Air Mobility Command (AMC), Air National Guard Bureau Headquarters (NGB), United States Air Forces Europe (USAFE), Pacific Air Forces (PACAF) and such other governmental agencies as Defense Intelligence Agency (DIA), National Security Agency (NSA), U.S. Space Command (SPACECOM), Air Intelligence Agency (AIA), U.S. Strategic Command (USSTRATCOM), and the Central Intelligence Agency (CIA). Incumbent represents the organization at interagency conferences and meetings that deal with specialty functions and internal training requirements at the unit level.

(2) Incumbent is recognized as an organization expert within functional assignment. They are the unit authority on all aspects of internal intelligence training. Incumbent is empowered to commit personnel and unit intelligence resources to missions and special exercises, including coordinating with outside agencies, under the general direction of supervisor. Represents the unit and the Intelligence section in making agreements and commitments within the scope of his/her assigned functional area of expertise. Provides guidance and assistance to unit and Gaining Command Intelligence specialists and serves to coordinate on projects jointly undertaken by the unit, Gaining Command, and other organizations.

(3) Coordinates training requirements with Gaining Command Intelligence Section. Plans and develops objectives and work schedules for training assigned intelligence personnel during Unit Training Assemblies (UTA), Annual Training (AT), and unit deployments. Identifies training requirements and conducts or organizes training courses for intelligence personnel on operational intelligence related subjects to include worldwide surface-to-air missile (SAM), air-to-air missile (AAM), anti-aircraft artillery (AAA), aircraft capabilities and employment, and the marking and destruction of classified material. Subject Matter Expert (SME), trainer, and task certifier for all intelligence Initial Qualification Training (IQT), Mission Qualification Training (MQT), and Continuation Training (CT) to include all intelligence computer systems (non-targeting specific automated systems), order of battle maintenance, mission planning, and GI&S support. Upon compiling the training requirements, incumbent works with the Intelligence Operations Specialist and Group Training Manager to identify shortfalls and develop plans to correct them.

(4) Assists in training and testing aircrew on worldwide threats that potentially could affect mission success to include surface-to-air missile (SAM), air-to-air missile (AAM), anti-aircraft artillery (AAA), and aircraft threats. Provides clarity to mission training and employment taking into account worldwide threat employment capabilities, tactics, techniques, and procedures. Trains aircrews on matters such as survival, evasion, resistance, and escape; search and rescue; and visual recognition studies and techniques.

(5) Develops scenarios for unit training missions. Creates and updates Threat of the Day files for mission planning study for peacetime and contingency operations. Geospatial (GI&S) Program Manager for the unit. Creates and updates the unit's classified and unclassified intelligence reference libraries in accordance with supervisor, ANG, MAJCOM, and Air Force instructions.

(6) Performs assigned operational intelligence research and analysis, and, based on thorough understanding of the significance of conditions and trends, develops and projects data and draws meaningful conclusions and clear estimates based on current and past intelligence situations. Briefs the findings and estimates of these special assignments to superiors, planners, and policy makers. Provides detailed threat analysis for mission planning and pre-mission briefings to the Mission Planning Cell (MPC). Subject matter expert on debriefing aircrews flying all mission types, extracting critical information on mission results and threats encountered. Provides in-depth finished analysis of missions through the fusing of Mission Report (MISREP), and other intelligence sources. Ensures Force Protection intelligence is analyzed and briefed in a timely manner to affect the unit's Force Protection Condition (FPCON) and personnel safety. Alternately assigned intelligence specialist for the unit's Threat Working Group (TWG). Assists the Senior Intelligence Officer (SIO) in the oversight of the Sensitive Compartmented Information (SCI) program.

(7) Manages the Intelligence Mobility Program to guarantee all unit personnel and equipment is properly prepared for worldwide tasking and deployments. Provides recommendations to the Unit Mobility Officer with intelligence information concerning the deployment location and advises on special security requirements for deploying sensitive material and

equipment. Ensures intelligence Unit Type Codes (UTCs) are properly reported to higher headquarters through the AEF Reporting Tool (ART) and (SORTS). Creates and conducts pre-deployment intelligence spin-up training for deploying intelligence personnel assigned to Aerospace Expeditionary Force (AEF) and Outside of the Continental United States (OCONUS) deployments. Assists the supervisor in aircrew pre-deployment spin-up training. Creates and briefs pre-deployment intelligence information to support personnel assigned to AEF and OCONUS deployments. Procures and maintains required intelligence equipment and publications for home station and deployed operations. Writes applicable portions of the Unit Mobility Plan.

(8) Performs other duties as assigned.

c. SUPERVISORY CONTROLS:

--The incumbent performs duties without specific instructions.

--Establishes and follows own routine for gathering and reporting on standing intelligence requirements.

--Incumbent is expected to exercise sound judgment and ingenuity in operational intelligence analysis and development, and is relied on to complete normal assignments without requiring assistance from supervisor.

d. OTHER SIGNIFICANT FACTS:

--Must obtain and maintain a Top Secret clearance and be eligible for access to Special Compartmented Information (SCI).

--Required to fly in military or commercial aircraft.

--May be required to work uncommon tours on short notice.

***Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations and laws. These tasks have no impact on the classification of this position and should NOT be addressed in any technician's performance standards.***

## ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining and meet all eligibility criteria in AFECD/AFOCD

## ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- AGR tour lengths in the State of Oregon are governed by TAG-OR Command Policy Memorandum 127
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.
- If your ASVAB score does not meet the minimum required IAW AFMAN 36-2108 Attachment 39, contact your servicing MPF. You have the option to retake the test.
    - You must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position.
    - By submitting a resume or application for this position, you authorize this agency to accomplish the check.

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# APPLICATION INSTRUCTIONS

***APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.***
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***WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS***

## *Current AGR members and those who wish to become an AGR must submit the following:*

- ❑ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **dated 11 November 2013**
  - o Announcement number and position title must be annotated on the form
  - o Download the current form version from; http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
- ❑ Current Report of Individual Personnel (RIP). ***Documents must show your ASVAB scores.***
  - o RIP can be obtained from the servicing Force Support Squadron (FSS)
  - o In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)
  - o Select 'Record Review', and then 'Print/View All Pages'
- ❑ Copy of current passing physical fitness assessment. (from AF Portal, https://www.my.af.mil/)
- ❑ AF Form 422, Physical Profile Serial Report (CURRENT within 12 months)
- ❑ DD Form 369, Police Record Check (attached), (Leave block 10 blank)

## *ORANG - Air Technicians interested in converting to AGR status:*

- ➢ Selection for the advertised position does not constitute acceptance into the AGR program.
- ➢ Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- ➢ The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131**, "**Limitation on Change of Status Between the Technician and AGR Career Programs**", to ensure compliance. (http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866)
- ➢ The Adjutant General is the final approving authority.

## *Current Technicians who wish to remain in Technician status must submit the following:*

- ❑ Detailed Resume
- ❑ And a Copy of current passing physical fitness assessment
- ❑ And a list of references

## TECHNICIAN APPLICATIONS WILL BE EVALUATED ON THE FOLLOWING EXPERIENCE:

**General Experience – Your resume must describe your experience which directly relates to the position being advertised and must be substantiated with your months of experience under your job history.**

**Specialized Experience for Technicians** –

- ➢ Within your resume identify how you have gained specialized experience for this position
- ➢ Applicants applying at the **GS-11** level must have **36 months** experience in positions which demonstrate the required Specialized Experience

## *READ THIS SECTION COMPLETELY!!*

### *IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION*

- ➢ AGR Service in the Oregon is governed by **CPM-127**, "**Maximum Tenure Policy for Oregon National Guard Full-Time Personnel**". (http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866)
- ➢ Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- ➢ Include the announcement number and position title on your application
- ➢ ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONAIRE of the NGB FORM 34-1
- ➢ Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9 & 10)
- ➢ A current passing Fit Test will suffice for a "YES" response to question 17
- ➢ **FAILURE** to provide this documentation will result in the application not being processed
- ➢ **E-Mail is the preferred method of application receipt**
- ➢ **Complete application packet should be in a single PDF format document**
- ➢ **Limit file size to less than 3MB (1MB or less is ideal)**
- ➢ You may paper clip your application, **Do not** staple, bind, tab, or use document protectors
- ➢ Submit only single sided copies of all application documents submitted
- ➢ Do not fax applications
- ➢ Applications mailed in government envelopes will not be accepted

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- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until 1630 of the announcement closing date

*E-MAIL APPLICATIONS TO:* jfhqorac.agr.omb@ang.af.mil (preferred method)

**Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line.**
**(example: AF15-5xx – Doe)**
**Encrypted emails may be sent to the email address listed above**

*Secure File Upload* may be done at **AMRDEC SAFE**: https://safe.amrdec.army.mil/safe
(Reference AMRDEC SAFE Guide online, **Do Not** send encrypted emails via AMRDEC)

Applications can also be mailed to:

The Oregon Military Department
JFHQ-OR-AC / AGR
P.O. Box 14350 / 1776 Militia Way
Salem, Oregon 97309-5047

**All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.**

*THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER*
*SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

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