Oregon Air National Guard

OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS-OR-AC/AGR
P. O. BOX 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
JFHQORAC.AGR.OMB@ANG.AF.MIL

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF15-514 (extended)

OPEN DATE: 10 Feb 2015

CLOSING DATE: 30 Apr 2015

UNIT/LOCATION:

125TH SPECIAL TACTICS SQ.
PORTLAND, OREGON

POSITION:

Aircrew Flight Equipment - Superintendent
(AGR Resourced Position Only)
(Vacancy and grade contingent on resource availability)

PD #: N/A

GRADE/SERIES:
OO-0000-00

UMD Position #:
0950772

MAX MILITARY RANK AT TIME OF HIRE: **SMSGT / E-8** *(pending MCR)*
MIN MILITARY RANK AT TIME OF HIRE: **MSGT / E-7**

NOTES:
-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS
-PROMOTION TO THE GRADES OF O-4, O-5, O-6, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE
-PROJECTED START DATE: ***TBD***

POSITION AFSC: **1P091****

****Applicant must possess 7 Skill-Level in 1P0x1 AFSC to qualify****

This is not a cross-training opportunity

MINIMUM ASVAB SCORE REQUIRED: Mech = 40

For additional information about ASVAB scores,
reference the "Additional Information" section in this announcement.

WHO MAY APPLY FOR THIS POSITION:
THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND
THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

AREAS OF CONSIDERATION:
FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD
SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD
THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:
SHOP/SECTION POC: CMSGT LUKE THOMPSON, 503-335-5170, DSN-638-5170
UNIT HR LIAISON: MSGT CRYSTAL LINVILLE, 503-335-4029, DSN-638-4029

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.
******** PLEASE READ THIS ANNOUNCEMENT COMPLETELY ********

DESCRIPTION OF DUTIES

This position is located in the Special Tactics Squadron (STS) with responsibility for multiple functions in support of Aircrew Flight Equipment. The purpose of this position is to serve as a Small Shop Chief (SSC) with the responsibility for the overall shop. The position oversees and directs the work of one or more employees who perform work in the Aircraft Survival Flight Equipment Repairer. The incumbent performs the full range of supervisory level work in the shop.

Specialty Summary:
Manages, performs, and schedules inspections, maintenance, and adjustments of assigned aircrew flight equipment (AFE), aircrew chemical defense equipment (ACDE), and associated supplies, and inventories assets. Prepares, maintains, and monitors AFE operations. Disassembles, assembles, inspects, fabricates, cleans, repairs, and packs aerospace weapon system components such as protective clothing, flotation equipment, emergency evacuation systems, and parachutes. Schedules, supervises, and conducts aircrew chemical defense and aircrew continuation training. Prepares for response to use of chemical, biological, radiological, and nuclear weapons contamination and supervises and conducts contamination control area processing.

Duties and Responsibilities:
Inspects, maintains, packs and adjusts aircrew flight equipment such as flight helmets, oxygen masks, parachutes, flotation devices, survival kits, helmet mounted devices, aircrew night vision and other ocular systems, anti-G garments, aircrew eye and respiratory protective equipment, chemical biological protective oxygen masks and coveralls, and other types of AFE and aircrew chemical defense systems. Repairs fabric and rubber components, including protective clothing, thermal radiation barriers, flotation equipment, and various parachutes. Evaluates problems and determines feasibility of repair or replacement related to inspecting and repairing fabric, rubber equipment, and parachutes. Evaluates work orders for fabrication of authorized items.

1. Installs and removes aircraft-installed AFE. Uses various types of test equipment such as altimeters, oxygen testers, leakage testers, radio testers, and other types of testers to conduct reliability testing on AFE and ACDE. Maintains inspection and accountability documentation on AFE issued to aircrews or prepositioned on aircraft.
2. Operates, maintains, and inspects AFE machinery, test equipment, and tools. Performs operator maintenance and service inspections on shop equipment. Stores, handles, uses, and disposes of hazardous waste and materials based on environmental standards.
3. Controls, issues, and safeguards aircrew side arms, and ammunition. Maintains applicable weapons qualification. Operates aircrew armories and inspects aircrew side arms as required. Ensures proper safety procedures are followed.
4. Requisitions, stores, forecasts, handles, and transports ammunition, aircrew survival pyrotechnic devices, and other explosives such as releases, cutters, and signaling devices.
5. Conducts aircrew continuation training; instructs aircrews on equipment use, operation, and capabilities. Conducts aircrew chemical defense equipment training; instructs aircrew on ACDE donning, doffing, and decontaminating procedures. Provides or assists in training aircrew techniques such as evasion procedures, emergency egress, post ejection/bailout descent procedures, combat survival procedures, environmental hazards, and other survival actions.
6. Plans, directs, organizes, and evaluates AFE operational aspects such as equipment accountability, personnel reliability, mobility readiness, and other activities necessary to meet operational readiness. Maintains associated databases to ensure equipment accountability. Establishes performance standards, improves work methods, and advises on inspection, repair, and repack of aircrew flight equipment. Ensures serviceability based on required specifications and technical publications. Evaluates problems and determines feasibility of repair or replacement related to inspecting and repairing fabric, rubber equipment, and parachutes.
7. Prepares checklists and operating instructions for AFE activities. Develops lesson plan for aircrew training, safety, and other required programs. Assigns, trains, and prepares AFE personnel for deployment. Procures, maintains, stores, and prepares equipment for deployment. Inputs, maintains, and reviews data for status of resources and training system (SORTS). Determines facilities, funding, and mobility of AFE assets to support unit taskings. Develops and submits budget requirements. Requisitions AFE and supplies. Maintains custodial files for accounts such as supply and equipment, munitions, and test, measurement and diagnostic equipment. Obtains assistance from other agencies to support AFE.
8. Manages unit and staff agency AFE programs. Provides unit and staff agency assistance to subordinate units to ensure AFE planning and training have been accomplished, and AFE directives are being followed. Analyzes training and deficiencies preventing accomplishment of wartime tasks. Conducts quality assurance inspections to ensure compliance with policies and directives. Identifies and documents equipment and personnel training discrepancies and recommends corrective action. Evaluates and critiques AFE instructors' effectiveness, and ensures presentations are accurate and current. Advises and assists agencies whose functions affect AFE activities. Evaluates data involving equipment development and sustainment and resolves AFE problems. Conducts aircraft mishap safety investigations and analysis where AFE involved.
9. Establishes, coordinates, and distributes exposure and contamination control procedures. Monitors associated requirements and procedures. Ensures assigned personnel take safety precautions. Prepares wartime and contingency response plans. Coordinates actions to ensure prompt response to enable and sustain operations in a chemical, biological, radiological, nuclear environment with minimal degradation of combat capability. Coordinates actions

to continue or restore vital functions and operations. Prepares AFE annexes, appendices, supplements, and other supporting documents to support operations plans. Serves in survival recovery center; advises leadership on mission impact and recovery activities following an attack; coordinates aircrew contamination control area requirements. Supervises contamination control operations teams.

Specialty Qualifications:

1. Knowledge is mandatory of: AFE inspection and maintenance procedures; parachute construction; temperature and humidity effects on parachutes and other fabrics; characteristics of rubberized items; solvent, heat, and pressure effects on rubber; proper handling, use, and disposal of hazardous waste, materials, and pyrotechnics; aircrew flight and chemical defense equipment inspections, fitting, and maintenance procedures; supply procedures; principles of contamination control; related technical information, policies, procedures, techniques, and equipment; contingency planning, training, operations, equipment supply procedures, directives and policy; and conducting aircrew continuation and aircrew chemical defense training.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining and meet all eligibility criteria in AFECD/AFOCD

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- AGR tour lengths in the State of Oregon are governed by TAG-OR Command Policy Memorandum 127
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.
- If your ASVAB score does not meet the minimum required IAW AFMAN 36-2108 Attachment 39, contact your servicing MPF. You have the option to retake the test.
    - You must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position.
    - By submitting a resume or application for this position, you authorize this agency to accomplish the check.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.
**************** INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED ****************
WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

- ❑ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **dated 11 November 2013**
    - Announcement number and position title must be annotated on the form
    - Download the current form version from; http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
- ❑ Current Report of Individual Personnel (RIP). ***Documents must show your ASVAB scores.***
    - RIP can be obtained from the servicing Force Support Squadron (FSS)
    - In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)
    - Select 'Record Review', and then 'Print/View All Pages'
- ❑ Copy of current passing physical fitness assessment. (from AF Portal, https://www.my.af.mil/)
- ❑ AF Form 422, Physical Profile Serial Report (CURRENT within 12 months)
- ❑ DD Form 369, Police Record Check (attached), (Leave block 10 blank)

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ORANG - Air Technicians interested in converting to AGR status:

- Selection for the advertised position does not constitute acceptance into the AGR program.
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131**, "**Limitation on Change of Status Between the Technician and AGR Career Programs**", to ensure compliance. (http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866)
- The Adjutant General is the final approving authority.

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- AGR Service in the Oregon is governed by **CPM-127**, "**Maximum Tenure Policy for Oregon National Guard Full-Time Personnel**". (http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- Include the announcement number and position title on your application
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9 & 10)
- A current passing Fit Test will suffice for a "YES" response to question 17
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **Complete application packet should be in a single PDF format document**
- **Limit file size to less than 3MB (1MB or less is ideal)**
- You may paper clip your application, **Do not** staple, bind, tab, or use document protectors
- Submit only single sided copies of all application documents submitted
- Do not fax applications
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until 1630 of the announcement closing date

E-MAIL APPLICATIONS TO: jfhqorac.agr.omb@ang.af.mil (preferred method)

Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line.
(example: AF15-5xx – Doe)
Encrypted emails can be sent to the email address listed above

Secure File Upload may be done at **AMRDEC SAFE**: https://safe.amrdec.army.mil/safe
(Reference AMRDEC SAFE Guide online, **Do Not** send encrypted emails via AMRDEC)

Applications can also be mailed to:

The Oregon Military Department
JFHQ-OR-AC / AGR
P.O. Box 14350 / 1776 Militia Way
Salem, Oregon 97309-5047

All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.

THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS

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