

Oregon Air National Guard



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS-OR-AC/AGR
P. O. Box 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
JFHQORAC.AGR.OMB@ANG.AF.MIL

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
<http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866>

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF14-545	OPEN DATE: 2 May 2014	CLOSING DATE: 16 Jun 2014
UNIT/LOCATION:	173D FIGHTER WING KLAMATH FALLS, OREGON	
POSITION:	173D FIGHTER WING COMMANDER (F-15 FTU, AETC)	
PD #: D03380	MAX MILITARY RANK AT TIME OF HIRE: Colonel / O-6	
GRADE/SERIES: GS-0340-15	NOTES: -PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS -PROMOTION TO THE GRADES OF O-4, O-5, O-6, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE -PROJECTED START DATE: ~ 1 Oct 2014	
UMD Position #: 0954187	POSITION AFSC: 91W0**	
Desired Qualifications: 1. Fighter, F-15 Instructor Pilot, preferred 2. Group Commander Experience preferred, minimum Squadron Commander Experience		
WHO MAY APPLY FOR THIS POSITION: THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD <u>AND</u> THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
AREAS OF CONSIDERATION: FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL: SHOP/SECTION POC: COL ROBERT J. GREGORY III, 503-584-3645, DSN-355-3645 UNIT HR LIAISON: CMSGT NORMAN OLSON, 503-584-2226, DSN-355-2226		

DESCRIPTION OF DUTIES

This position is located at an Air National Guard single/dual flying unit or Replacement Training Unit. Its primary purpose is to provide leadership and management of the flying/training unit(s), to provide manpower, equipment, and training in

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peacetime, in preparation to perform the wartime mission. The incumbent is accountable to a wide variety of federal, state, and local authorities on all aspects of operations, personnel, equipment, funds, and real property. In addition, this position may have similar supervisory and/or support responsibilities for other flying and non-flying units which may be collocated or geographically separated.

DUTIES AND RESPONSIBILITIES:

1. Directly and through deputy commanders, incumbent determines unit goals which are the foundation for long and short range planning and execution of all unit programs, and provides a focus for all unit functions and activities. Ensures goals coincide with national and state military strategies and local limitations. Considers factors such as current and future mission needs, political climate, environmental concerns, area demographics, and airfield and airspace operating conditions. May accommodate a variety of nontraditional military roles and missions such as foreign training, augmenting active Air Force training, disaster relief and drug interdiction. Incumbent is also responsible for general oversight and support of tenant organizations and geographically separated units. Provides guidance, resources, and other support similar to wing/group requirements.

2. Responsible for accomplishment of the unit mission flying training program. Ensures flying hour/sortie program meets requirements, and the unit achieves mission training and/or combat readiness objectives. Makes critical judgments and decisions regarding the safety of aircrew and passengers in resolving inflight emergencies and subsequent rescue efforts if a mishap results. Requires on-the-spot decisions which may be irrevocable, and of life or death consequences.

3. Responsible for the availability of mission capable aircraft to meet unit flying program and alert/contingency requirements. Monitors adequacy of maintenance and repair actions/procedures and components. Assures timely identification of potential fleet integrity problems and notification of concerned major commands.

4. Responsible for the formulation, presentation, justification and execution of an allocated multi-million dollar budget involving several major force elements and state funds. Through subordinate managers, ensures supply inventories are kept at proper levels, Stock Fund authorization will support unit activity level; logistics plans meet mobilization/mobility requirements and support war plans; and the propriety, accuracy and timeliness of procurement/contracting and payroll activities.

5. Directly and through a deputy commander, plans, organizes, directs, and controls real estate and facility construction, maintenance and repair, and utilization. Responsible for developing the Base Land Use and Facilities Master Plan which is the key element in determining land and structure needs, facility siting, construction/modification, and future mission assignments. Responsible for the development and implementation of a variety of federal, state and local programs to ensure mission effectiveness: Hazard Abatement Program - Ensures the development of a plan which meets national, state, and local environmental requirements for proper disposal of hazardous waste, control of fuel spills, and for providing safe working conditions; Fraud, Waste and Abuse Program - Ensures compliance with accountability procedures, to detect embezzlement, theft, and other criminal activities; Health and Fitness Program - Ensures personnel are examined, valued, and receive medical treatment as required to be readily deployable world-wide, and able to withstand the rigors of warfare. Institutes fitness, wellness, and substance abuse programs; Public Affairs Program - Maintains a positive community climate through a variety of recurring and special events; Disaster Response Actions - Provides emergency service to the military, commercial carrier, and general aviation airfield users for airport/base crash/fire/rescue operations; Personnel Management - In conjunction with the Adjutant General's staff, and through subordinate staff members, plans, organizes, directs, and controls unit military and full-time personnel under several different personnel systems. Ensures manpower authorizations, grades, and specialties are adequate for the mission. Maintains military and full-time strength through recruiting and retention programs. Ensures Equal Employment Opportunity Program is effective. Implements federal and state military and civilian Merit Promotion, Incentive Award, and Suggestion Programs. Ensures fair and equitable contract negotiations and grievance resolution with labor unions. Establishes channels of communication within the unit which keep personnel informed, and provides feedback. Ensures adequate training for all aspects of assigned tasks, and maintains an effective leadership/career development program. Ensures appropriate disciplinary measures are taken when necessary.

6. Communicates and coordinates items of interest and potential adverse impact at the highest levels of national, state, and local political leadership. Represents the Air National Guard and state to foreign political and military dignitaries, including heads of state. Coordinates policies, plans, programs, and requirements as the senior leadership levels of the Air Force, Major Command, wartime gaining commands, National Guard Bureau, and the Adjutant General's Office. Serves on a broad range of committees and boards which formulate recommendations on policy, resource allocation, future planning, and provide feedback to leaders. Maintains liaison with national, state, and local governmental agencies such as FAA, EPA, law enforcement, disaster relief, airport management and others on matters of operational and environmental safety, protection of resources and dignitaries, and other issues of possible unit impact.

7. Ensures adequate messing facility and provides meals as appropriate. Provides billeting for authorized personnel in accordance with standards. Authorizes and supports morale, welfare, and recreation programs within constraints. Through the Chaplain, provides religious services, and through the Judge Advocate, provides legal services.

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8. Negotiates and approves host/tenant agreements, memoranda of understanding, joint use and inter-service agreements, leases, and licenses with military and civil agencies who provide and receive support, share resources, and interoperate with the unit.
9. Ensures proper and adequate security and safeguarding of property, aircraft and equipment, resources, and people entrusted to the unit/base. Develops Resource Protection Plan which identifies high value/risk assets, evaluates potential threats, and sets levels of protection. May authorize use of deadly force. Ensures classified documents and equipment are accounted for, controlled, stored and safeguarded.
10. Maintains mission readiness and compliance with directives as validated through the Inspector General and other review agencies. Ensures personnel are trained and exercised in their wartime skills. Demonstrates mission capability through a series of extensive Air Force inspections. Ensures required record and documentation of program are maintained.
11. Ensures a functional base information systems plan which provides for equipment/data security, communications, data processing, and audio/visual services.
12. Performs pilot or navigator duty requirements as directed by National Guard Bureau.
13. Performs other duties as assigned.

SUPERVISORY CONTROLS

Incumbent functions under the general supervision of the Adjutant General or designated senior staff member. Due to the unique command structure of the Air National Guard, incumbent is expected to exercise independent leadership and decision making. Incumbent applies pertinent directives to local use for proper accomplishment of assigned responsibilities, and exercises initiative and sound judgment in making managerial decisions and displaying leadership ability to ensure mission accomplishment.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining and meet all eligibility criteria in AFECD/AFOCD

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- AGR tour lengths in the State of Oregon are governed by TAG-OR Command Policy Memorandum 127
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.
- If your ASVAB score does not meet the minimum required IAW AFMAN 36-2108 Attachment 39, contact your servicing MPF. You have the option to retake the test.
 - You must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position.
 - By submitting a resume or application for this position, you authorize this agency to accomplish the check.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.
 ***** **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED** *****
 WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

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Current AGR members and those who wish to become an AGR must submit the following:

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **dated 11 November 2013**
 - Announcement number and position title must be annotated on the form
 - Download the current form version from; http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
- Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
 - RIP can be obtained from the servicing Force Support Squadron (FSS)
 - In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)
 - Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing physical fitness assessment. (from AF Portal, <https://www.my.af.mil/>)
- DD Form 369, Police Record Check (attached)
- Copies of last 5 OPR's

Applicants from out of state and members transferring from another branch of service must also submit the following:

- AF Form 422, Physical Profile Serial Report (CURRENT within 12 months)
- SF600, Preventive Health Assessment (PHA) to include current Blood Pressure, Height, and Weight.

ORANG - Air Technicians interested in converting to AGR status:

- Selection for the advertised position does not constitute acceptance into the AGR program.
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant General's state policy **CPM-131**, "Limitation on Change of Status Between the Technician and AGR Career Programs", to ensure compliance. (<http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866>)
- The Adjutant General is the final approving authority.

Current Technicians who wish to remain in Technician status must submit the following:

- Detailed Resume
- And a Copy of current passing physical fitness assessment
- And a list of references
- DD Form 369, Police Record Check (attached)
- Copies of last 5 OPR's

TECHNICIAN APPLICATIONS WILL BE EVALUATED ON THE FOLLOWING EXPERIENCE:

General Experience – Your resume must describe your experience which directly relates to the position being advertised and must be substantiated with your months of experience under your job history.

Specialized Experience for Technicians –

- Within your resume identify how you have gained specialized experience for this position
- Applicants applying at the **GS-15** level must have **36 months** experience in positions which demonstrate the required Specialized Experience

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- AGR Service in the Oregon is governed by **CPM-127**, "Maximum Tenure Policy for Oregon National Guard Full-Time Personnel". (<http://newpreview.afnews.af.mil/142fw/resources/factsheets/factsheet.asp?id=11866>)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- Include the announcement number and position title on your application
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9 & 10)
- A current passing Fit Test will suffice for a "YES" response to question 17
- FAILURE** to provide this documentation will result in the application not being processed
- E-Mail is the preferred method of application receipt**
- Complete application packet should be in a single PDF format document**
- Limit file size to less than 3MB (1MB or less is ideal)**
- You may paper clip your application, **Do not** staple, bind, tab, or use document protectors
- Submit only single sided copies of all application documents submitted

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- Do not fax applications
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until 1630 of the announcement closing date

E-MAIL APPLICATIONS TO: jfhorac.agr.omb@ang.af.mil (preferred method)

**Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line.
(example: AF14-5xx – Doe)**

Secure File Upload may be done at **AMRDEC SAFE:** <https://safe.amrdec.army.mil/safe>
(See attached AMRDEC SAFE Guide)

Applications can also be mailed to:

The Oregon Military Department
JFHQ-OR-AC / AGR
P.O. Box 14350 / 1776 Militia Way
Salem, Oregon 97309-5047

All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.

*THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

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