Oregon Air National Guard

OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS-OR-AC/AGR
P. O. BOX 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
JFHQORAC.AGR.OMB@ANG.AF.MIL

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF13-522b (extended)	*OPEN DATE:* 15 Feb 2013	*CLOSING DATE:* 1 Apr 2013

UNIT/LOCATION:

173D OPERATIONS SUPPORT FLIGHT
173D FIGHTER WING, KLAMATH FALLS, OREGON

POSITION:

AEROSPACE CONTROL AND WARNING SYSTEMS
Air Traffic Control Specialist - Weapons Director

PD #: D16910 *MAX MILITARY RANK AT TIME OF HIRE:* **TSGT / E-6**

GRADE/SERIES:
GS-2152-11

NOTES:
-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS
-PROMOTION TO THE GRADES OF O-4, O-5, E-8, E-9 ARE CONTINGENT ON THE AVAILABILITY OF A CONTROL GRADE

UMD Position #: 0702757

AFSC / MINIMUM ASVAB SCORE REQUIRED: **1C571** / GEN = 55

-Applicants without AFSC, must be eligible to retrain in order to qualify

For additional information about ASVAB scores,
reference the "Additional Information" section in this announcement.

WHO MAY APPLY FOR THIS POSITION:
THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

AREA OF CONSIDERATION:
FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD
SECOND AREA: ALL MEMBERS OF THE OREGON AIR NATIONAL GUARD
THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:
SHOP/SECTION POC: 2LT BENJAMIN LEBKOWSKY, 541-885-6237, DSN-830-6237
UNIT HR LIAISON: SMSGT ANGELA AXBERG, 541-885-6580, DSN-830-6580

DESCRIPTION OF DUTIES

This position is located at an Air National Guard (ANG) Air Control Squadron (ACS). The primary purpose of this position is to perform duties as a Theater Air Control System (TACS) Weapons Controller Instructor on a diverse and complex range of operations. The position provides instruction in one or more of the following positions: Weapons Director (WD), Air Weapons Officer (AWO), Senior Director (SD), Air Surveillance Officer (ASO), or Mission Crew Commander (MCC). Administers, schedules, and conducts training to develop, upgrade, and evaluate the skills of assigned personnel. This position requires paramount knowledge of Air Battle Management techniques and procedures and must possess and maintain the appropriate Weapons Controller qualifications and performs duties as a Weapons Controller.

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******** PLEASE READ THIS ANNOUNCEMENT COMPLETELY ********

(1) Serves as a Weapons Controller Instructor. Determines appropriate training requirements by analyzing unit training objectives, missions, combat readiness reports, evaluation reports and directives. Utilizes Air Combat Command (ACC) instructional standards and develops local instructional standards, training plans, lesson plans, tests, and other training materials. Selects instructional media which best supports training objectives. Establishes, develops, validates and maintains unit computer systems training programs. Evaluates student academic and positional performance. Counsels students, evaluates student potential, makes determinations on readiness for evaluation, and recommends military reclassification actions, as appropriate. Provides remedial training and develops non-traditional instructional techniques to facilitate WD/AWO/SD/ASO/MCC progress. Evaluates training program effectiveness. Performs task analysis, and student load factor analysis in support of the training program and participates in cost analysis of the program. Leads or participates in process improvement teams to recommend improvements to instructional methods or processes of the training program. Schedules and conducts training for squadron instructors and examiners on instructional methodology, student assessment and training techniques to develop instructor proficiency. Evaluates contracted courseware and recommends course changes to improve training effectiveness.

(2) Serves as mission crewmember in one or more of the Weapons Controller positions as appropriate. Participates in aircrew and/or crewmember pre-mission coordination briefings to relay appropriate aircrew information to crewmembers prior to executing mission and to ensure complete understanding of air plan operations. Analyzes the Operational Tasking for Link Operations (OPTASKLINK), Operational Orders (OPORD), Exercise Orders (EXORD), Airspace Coordination Orders (ACO), Air Missile Defense Plan (AMDP), Communications Plan (COMPLAN), Tactical Operational Data (TACOPDAT), Special Instructions (SPINS), and Air Tasking Orders (ATO), extracts pertinent information, and incorporates data into mission database. Provides radar control of assigned aircraft in the Area of Responsibility (AOR). Locates, identifies, and tracks aircraft assigned for control. Provides range of weapons control, i.e., close, tactical, broadcast, autonomous, and advisory control in highly complicated environments during air-to-air, air-to-ground, air refueling, and search and rescue missions. Assesses the capability of hostile forces and directs friendly counter forces accordingly. Pairs weapon systems against threat aircraft in accordance with the rules of engagement outlined in the SPINS or as directed. Provides navigational assistance, airspace coordination and flow of air traffic control management to ensure safety of flight requirements for all participants. Ensures safe and expeditious transfer of aircraft between Military Radar Units (MRU) and external control agencies i.e. Federal Aviation Administration (FAA) and other Command and Control (C2) agencies. Coordinates with external agencies to ensure correct execution of airspace control orders and FAA regulations and letters of agreement. Assesses and adjusts sensor and weapon system performance in support of mission execution. Notifies senior staff and/or Battle Staff of any suspected emergency situation or event and ensures emergency action procedures are accomplished during in-flight and ground emergencies. Implements techniques to counter the effectiveness of sensor and communications jamming.

(3) As required, and if qualifications are met, serves in one or more of three Air Battle Manager positions which are Senior Director, Air Surveillance Officer, and/or Mission Crew Commander.

a.) Serves in the specialty of the Senior Director. Manages weapons teams, comprised of WD and/or AWO crewmembers during training and operational missions. Coordinates WD and AWO mission assignments and participation in pre-mission coordination briefings to ensure complete understanding of air plan operations. Supervises the identification, tracking and control of all assigned aircraft in the Area of Responsibility (AOR) to ensure safe and expeditious transfer of aircraft between AWO/WD and external control agencies i.e. Federal Aviation Administration (FAA) and other C2 agencies. Directs the pairing of weapon systems against hostile targets.

b.) Serves in the specialty of the Mission Crew Commander. Manages the air battle during training, exercise and operational scenarios. Supervises the preparation and execution of the ACS weapon system for each mission. Responsible for mission planning, mission crew specialized planning, mission crew briefings, and mission execution. Coordinates mission plans with flight crews and other external agencies. Monitors the on-duty mission crew capabilities and Combat Mission Ready (CMR) status. Manages the SD and ASO to ensure effective execution of weapons and surveillance functions in support of the mission. Authorizes database loads, data base changes and weapon systems configuration changes. Selects, interprets, and analyzes appropriate situation displays to monitor air situation. Assesses and adjusts sensor and weapon system performance in support of mission execution. Plans and directs mission crew emergency actions and responses.

c.) Serves as mission crewmember in the specialty of the Air Surveillance Officer. Manages various air surveillance and data management specialty crewmembers during training and operational missions. Oversees the establishment and management of high-speed digital data networks that integrate various sensor inputs enabling the Aerospace Operation Center (AOC) and other C2 agencies to interact in a near real-time Common Operational Picture (COP). The ASO may be tasked to perform the duties of the Regional or Joint Interface Coordination Officer (RICO/JICO) planning and directing the data-links in a regional area or for the entire theater.

(4) Serves as unit standardization/evaluation evaluator to ensure Combat Mission Readiness (CMR) of crewmembers. Performs analysis and evaluates crew positions as applicable to determine degree of proficiency and adherence to crew procedures and crew coordination requirements. Conducts scheduled and unscheduled positional, written, objectivity, and supplemental evaluations/examinations. Instructs, verifies and certifies the qualifications of individuals nominated for Standardization Evaluation Examines (SEE) upgrade. Subsequent to crew operations, conducts debriefing and prepares report.

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(5) As required, employee performs some limited supervisory functions over subordinate staff through the planning, assignment, and review of work; granting of leave; providing recommendations on training requirements, performance standards, and ratings; and effecting minor disciplinary actions such as warnings and reprimands.

(6) Performs other duties as assigned.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member must hold required AFSC or be eligible for retraining and meet all eligibility criteria in AFECD/AFOCD.

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- AGR tour lengths in the State of Oregon are governed by TAG-OR Command Policy Memorandum 127.
- Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years.
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP. If your ASVAB score does not meet the minimum required IAW AFMAN 36-2108 Attachment 39, contact your servicing MPF. You have the option to retake the test, however; you must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position. By submitting a resume or application for this position, you authorize this agency to accomplish the check.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.
**** * * * * * * * * * * * * INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED * * * * * * * * * * * * ****
WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

- ❑ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **dated November 2010**. Announcement number and position title must be annotated on the form. Download the current form version from; http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
- ❑ Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (VMPF). Select 'Record Review', and then 'Print/View All Pages'. *Documents must show your ASVAB scores.*
- ❑ Copy of current passing physical fitness assessment. (from AF Portal)

For Air Technicians interested in converting to AGR status: Selection for the advertised position does not constitute acceptance into the AGR program. Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section. The AGR Manager will evaluate the request against The Adjutant Generals state policy to ensure compliance. The Adjutant General is the final approving authority.

Current Technicians who wish to remain in Technician status must submit the following:

- ❑ Optional Form 612, Application for Federal Employment,

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- ❑ Or a detailed Resume
- ❑ Or a Standard Form 171/172.
- ❑ And a Copy of current passing physical fitness assessment.

TECHNICIAN APPLICATIONS

How Applications Will Be Evaluated – **Your resume or OF 612 must describe your experience which directly relates to the position being advertised and must be substantiated with your months of experience under your job history.**

Qualifications – Within your resume and/or OF612 please identify how you gained the Specialized Experience for this position. Applicants applying at the **GS-11** level must have **36 months** experience in positions which demonstrate the required Specialized Experience.

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- Applicants must type or print in legible dark ink, **SIGN AND DATE** the application, or use **DIGITAL SIGNATURE** on the new form versions
- Include the announcement number and position title on your application.
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application not being processed.
- **E-Mail is the preferred method of application receipt.**
- **Limit file size to less than 3MB (1MB or less is ideal)**
- You may paper clip your application. **Do not** staple, bind, tab, or use document protectors.
- Submit only single sided copies of all application documents submitted.
- Do not fax applications.
- Applications mailed in government envelopes will not be accepted.
- When mailing your application it is recommended you obtain a delivery confirmation receipt showing the date your application was mailed.
- Applications will be accepted until 1630 of the announcement closing date.

E-MAIL APPLICATIONS TO: jfhqorac.agr.omb@ang.af.mil (preferred method)

Place the Announcement Number and Last Name ONLY in the E-Mail Subject Line. (example: AF13-5xx – Doe)

Applications can also be mailed to:

The Oregon Military Department
JFHQ-OR-AC / AGR
P.O. Box 14350 / 1776 Militia Way
Salem, Oregon 97309-5047

All applications (E-mail or US Mail) must be received or post marked by the announcement closing date.

THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS

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